

**EAST RUTHERFORD BOARD OF EDUCATION
PUBLIC MEETING AGENDA
Alfred Faust School Gymnasium
November 17, 2016
7:00 PM**

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

CALL TO ORDER - President

OPENING STATEMENT - President

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the Act, the East Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place thereof published in The Record and South Bergenite Newspapers and posted in the vestibule of the Borough Hall and Public Library.

Copies of agendas are available 48 hours prior to said meetings in the Board of Education office and are posted on the East Rutherford School website – www.erboe.net

SALUTE TO FLAG & MOMENT OF SILENCE

ROLL CALL

Mr. Daniel Alvarez
Mrs. Maria Caruso
Mrs. Teresa Sawka
Mrs. Kathleen Winston
Mrs. Debra Zoller
Mr. Richard Vartan
Mr. Paul Weiss

ANNOUNCEMENT OF FIRE EXIT LOCATIONS - President

As a courtesy to all in attendance, please silence all cell phones and paging equipment during this meeting.

Mission Statement:

The East Rutherford Public Schools are committed to the achievement of individual academic excellence by achieving the New Jersey Student Learning Standards (NJSLS) through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. Recognizing the needs of students, the East Rutherford school community strives to teach pupils how to learn effectively and attempt to motivate them to continuous learning throughout life. Students are encouraged to understand themselves, accept their worth, fulfill their potential, and become effective and responsible citizens in a democratic society and in a multicultural world.

OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS ONLY

President Opens the Hearing of Citizens:

In accordance with the Bylaw 0167-Public Participation in Board Meeting, any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address. Each statement made by a participant shall be limited to the discretion of the Board President. Any citizen wishing to be heard on non-agenda items may do so after new business. The hearing of citizens shall be limited to sixty minutes.

President Closes the Hearing of Citizens:

CORRESPONDENCE TO MEMBERS OF THE BOARD OF EDUCATION

None

REPORTS TO THE BOARD – September 2016

- School Business Administrator’s Report - Mr. Mark Kramer
 - Committee Meeting updates
- Superintendent’s Report – Mr. Giovanni Giancaspro
 - Committee Meeting updates
 - Mrs. Barrale and Mr. Schweikardt recognizing the Marching Band
 - Correspondence
 - Teacher Recognition ~ Mrs. Krantz

ADOPTION OF PRIOR BOARD MEETING MINUTES

Motion: _____ **Second:** _____ **All-in-Favor:** _____ **Any Opposed:** _____

BE IT RESOLVED, the East Rutherford Board of Education approve the public & executive minutes of the following meeting dates;

- October 20, 2016 Public Meeting Minutes
- October 20, 2016 Executive Meeting Minutes

RESOLVED, that the East Rutherford Board of Education upon the recommendation of the Superintendent of Schools, consider the following resolutions S1-S4;

Motion: _____ **Second:** _____ **All-in-Favor:** _____ **Any Opposed:** _____

SUPERINTENDENT’S REPORT

S1. APPROVAL OF FIRE AND EMERGENCY DRILL REPORT

| SCHOOL | TYPE OF DRILL | DATE | TIME |
|-----------------|-----------------|------|------|
| Faust School | Fire Drill | | |
| Faust School | Lockdown Drill | | |
| McKenzie School | Fire Drill | | |
| McKenzie School | Emergency Drill | | |

S2. APPROVAL OF ENROLLMENT REPORT

| SCHOOL | TOTAL ENROLLMENT |
|------------------------------------|------------------|
| Faust | |
| McKenzie | |
| Special Services- In District | 117 |
| Special Services – Out of District | 21 |
| Tuition Students | 0 |
| Home Instruction | 2 |

S3. APPROVAL OF HARRASSMENT, INTIMIDATION AND BULLYING MONTHLY REPORT

| DATE/SCHOOL | NUMBER OF ALLEGED INCIDENTS | NUMBER OF VERIFIED INCIDENTS |
|-------------|-----------------------------|------------------------------|
| Faust | 0 | 0 |
| McKenzie | 0 | 0 |

S4. APPROVAL OF FIELD TRIP AND/OR TRANSPORTATION REQUESTS

| Code | Date of Transportation | School | Grade | Requested by | Destination / Time | # of Vehicles | Cost to Parent/BOE | Purpose/ Goal |
|------|------------------------|----------|-------|--------------|---|---------------|--------------------|--|
| S4.1 | 12/14/16 | McKenzie | 4 | L. Speer | Newark Museum 8:45 am – 12:30 pm | 1 | \$200 BOE | Learn about the environment through an artist’s eyes |
| S4.2 | 12/15/16 | McKenzie | 4 | L. Speer | Meadowlands Environmental Center 9:15 am – 1:30 pm | 1 | \$408 BOE | Learn about the environment through an artist’s eyes |
| | | | | | | | | cont’d |

| Code | Date of Transportation | School | Grade | Requested by | Destination / Time | # of Vehicles | Cost to Parent/BOE | Purpose/ Goal |
|------|--|----------|-------|-------------------------|--|---------------|--------------------|---|
| S4.3 | 11/29/16 | Faust | 5-8 | A. Alberta J. Romano | 11/29 Memorial School 12/12 Selzer School 12/16 Honiss School 01/04 Alpine School 01/31 Memorial School TBD - February Playoffs | 1 each trip | \$0 | Wildcats basketball games |
| S4.4 | 12/14/16 | Faust | 5-8 | J. Schweikardt | Becton Regional High School 8:15 am – 11:00 am | 2 | \$0 | Rehearsal for winter concert |
| S4.5 | 11/28/16 12/12/16 12/12/16 12/19/16 | McKenzie | 1 | M. Whealan | Memorial Library 9:30 am – 11:00 am 12:00 am -1:30 pm 9:30 am – 11:00 am 9:30 am – 11:00 am | 2 | \$0 | Introduce students to public library and obtain cards |

ALL IN FAVOR S1-S4

CURRICULUM COMMITTEE (*Chairperson; Maria Caruso, Richard Vartan, Debbie Zoller*)

RESOLVED, that the East Rutherford Board of Education upon the recommendation of the Superintendent of Schools, Consider the following resolution C1 through C2;

Motion: _____ **Second:** _____ **All-in-Favor:** _____ **Any Opposed:** _____

C1. APPROVAL OF EDUCERE (K-12 VIRTUAL EDUCATION SERVICES) FOR THE 2016-2017 SCHOOL YEAR

Motion: _____ **Second:** _____ **All-in-Favor:** _____ **Any Opposed:** _____

To approve Educere (K-12 Virtual Education Services) homebound and temporary instruction at \$29.00 per student/course/week as needed, for the 2016-2017 school year.

ROLL CALL C1

DA MC TS KW DZ RV PW

C2. APPROVAL OF THE PROGRAM FOR BALANCED SOCIAL AND EMOTIONAL CURRICULUM GRADES K-8

Motion: _____ **Second:** _____ **All-in-Favor:** _____ **Any Opposed:** _____

Motion to approve, upon the recommendation of the Superintendent, the following program:

- Balanced Social and Emotional Curriculum Grades K-8

ALL IN FAVOR C2

PERSONNEL COMMITTEE (*Chairperson; Teresa Sawka, Richard Vartan, Paul Weiss*)

RESOLVED, that the East Rutherford Board of Education upon the recommendation of the Superintendent of Schools, Consider the following resolutions P1 through P4;

Motion: _____ **Second:** _____ **All-in-Favor:** _____ **Any Opposed:** _____

P1. APPROVE/RATIFY FOLLOWING PERSONNEL ACTIONS

| Code | Name | Action | Position | Step | Stipend/ Salary | Effective Date | Discussion/ Account Code |
|-------|--------------------|-----------------|---|------------|---|--|--|
| P1.1 | TBD | Appointment | Replacement Pre-K Teacher | TBD | Pro-Rated | 11/28/16 – TBD | Replacement Contract (Maternity Leave) 11-216-100-101-00-000 |
| P1.2 | Kristen Martinez | Appointment | Replacement Preschool Disabled | BA, Step 1 | \$54,142.00 Pro-Rated | 2/1/17 – 2/16/17 | Extended Contract (Maternity Leave) 11-216-100-101-00-000 |
| P1.3 | Erin Esposito | Acknowledgement | Observation | N/A | N/A | 12/2/16 AM Only McKenzie & 12/9/16 PM only Faust | Total 5 hours Cooperating Speech Language Specialist Mable Thomas |
| P1.4 | Keila Rivera-Perez | Acknowledgement | Practicum in School Psychology | N/A | N/A | Monday & Tuesday 11/21-11/29/16 Tuesday/ Thursday & Friday 12/1-12/19/16 | Cooperating School Psychologist Dr. Jamie Lee |
| P1.5 | Philip Cocozzo | Appointment | After-School Crowd Control – Faust Basketball | N/A | \$35 – single game \$50 –double game | Basketball Season | Schedule to be arranged by Faust Principal 11-402-100-100-00-000 |
| P1.6 | Patricia Monks | Appointment | After-School Crowd Control – Faust Basketball | N/A | \$35 – single game \$50 –double game | Basketball Season | Schedule to be arranged by Faust Principal 11-402-100-100-00-000 |
| P1.7 | Tracy Vanasco | Appointment | After-School Crowd Control – Faust Basketball | N/A | \$35 – single game \$50 –double game | Basketball Season | Schedule to be arranged by Faust Principal 11-402-100-100-00-000 |
| P1.8 | Robyn White | Appointment | After-School Crowd Control – Faust Basketball | N/A | \$35 – single game \$50 –double game | Basketball Season | Schedule to be arranged by Faust Principal 11-402-100-100-00-000 |
| P1.9 | Kristin Wilhelm | Appointment | After-School Crowd Control – Faust Basketball | N/A | \$35 – single game \$50 –double game | Basketball Season | Schedule to be arranged by Faust Principal 11-402-100-100-00-000 |
| P1.10 | Ellen Bender | Appointment | Home Instruction | N/A | \$45.00/hour | 11/7/16 – 12/30/16 | 1 hour/week 11-150-100-101-00-000 |
| P1.11 | Natalie Casciola | Appointment | Home Instruction | N/A | \$45.00/hour | 12/1/16– 12/30/16 | Up to 10 hours/week allocated between Natalie Casciola and Cory Scelsa 11-150-100-101-00-000 |

| Code | Name | Action | Position | Step | Stipend/ Salary | Effective Date | Discussion/ Account Code |
|-------|--------------------|-------------|--------------------------------|------|--------------------|--------------------------------------|---|
| P1.12 | Cory Scelsa | Appointment | Home Instruction | N/A | \$45.00/hour | 12/1/16– 12/30/16 | Up to 10 hours/week allocated between Natalie Casciola and Cory Scelsa 11-150-100-101-00-000 |
| P1.13 | Tonya Robertson | Appointment | McKenzie After School Tutor | N/A | \$45.00/hour | 11/17/16 – 3/30/17 (as needed) | Tuesday and Thursday 1 hour per day 20-231-100-100-03-993 11-421-100-178-02-994 |

ROLL CALL P1

DA MC TS KW DZ RV PW

P2. APPROVAL OF TRAVEL EXPENDITURES

Motion: _____ **Second:** _____ **All-in-Favor:** _____ **Any Opposed:** _____

| Code | Date | Employee | Workshop/Location/ Account Code | Registration Cost | Mileage and Tolls | Total Cost to Board | Sub |
|------|----------|------------------------|--|-------------------|----------------------|------------------------|-----|
| P2.1 | 12/12/16 | Lisa Fallon | Supporting English Language (ELLs) Conference Center at Mercer West Windsor, N.J. | \$0.00 | \$0.00 | \$0.00 | No |
| P2.2 | 12/19/16 | Lisa Fallon | Newcomer English Language Learner Summit West Windsor, N.J. | \$0.00 | \$0.00 | \$0.00 | No |
| P2.3 | 12/19/16 | Theresa Forte | Newcomer English Language Learner Summit West Windsor, N.J. | \$0.00 | \$0.00 | \$0.00 | No |
| P2.4 | 12/1/16 | Giovanni Giancaspro | Gang Awareness Bergen Community College Lyndhurst, N.J. | \$0.00 | \$0.00 | \$0.00 | No |
| P2.5 | 12/12/16 | Giovanni Giancaspro | Supporting English Language (ELLs) Conference Center at Mercer West Windsor, N.J. | \$0.00 | \$0.00 | \$0.00 | No |
| P2.6 | 11/17/16 | Abbey Rabinovich | Intervention & Referral Services & Section 504 in the 21 st Century Boys & Girls Club Lodi, N.J. | \$0.00 | \$0.00 | \$0.00 | No |
| P2.7 | 12/13/16 | Renee Romaglia | Social Worker Networking 700 Kinderkamack Road Oradell, N.J. | \$0.00 | \$0.00 | \$0.00 | No |

ALL IN FAVOR P2

P3. APPROVAL OF SOURCE 4 TEACHERS SUBSTITUTE TEACHER LIST – NOVEMBER 2016

Motion: _____ **Second:** _____ **All-in-Favor:** _____ **Any Opposed:** _____

Motion to approve the Source 4 Teachers substitute teacher list as on file in the Superintendent’s Office for November 2016.

ROLL CALL P3

DA MC TS KW DZ RV PW

P4. LEAVE OF ABSENCE

Motion: _____ **Second:** _____ **All-in-Favor:** _____ **Any Opposed:** _____

| Code | Employee | Reason | Position | School | Start Date | End Date | Accumulated Sick Days being Utilized | Unpaid Family Leave Start Date | Return Date/ Discussion |
|------|----------|------------------------------|----------|----------|------------|----------|--------------------------------------|------------------------------------|-------------------------|
| P4.1 | #0391 | Extension of maternity leave | Teacher | McKenzie | 12/19/16 | 1/31/17 | 0 | Original unpaid FLA began 10/24/16 | 2/1/17 |

ROLL CALL P4

DA MC TS KW DZ RV PW

PHYSICAL FACILITIES COMMITTEE (*Chairperson; Richard Vartan, Daniel Alvarez, Kathy Winston*)

RESOLVED, that the Board of Education upon the recommendation of the Superintendent of Schools in consultation with the Business Administrator/Board Secretary consider resolution PF1;

Motion: _____ **Second:** _____ **All-in-Favor:** _____ **Any Opposed:** _____

PF1. APPROVAL OF FACILITY USAGE AS FOLLOWS

| Code | Application /Number | Requested by/ Organization | Location Requested | Purpose | Open to the Public | Day(s) | Date of Event | Time Allotment | Discussion/Fee |
|-------|---------------------|---|--------------------|---|--------------------|-------------------------------|----------------------------|-------------------|---|
| PF1.1 | #40 | J. Hansen Borough of East Rutherford Recreation | McKenzie Gymnasium | Little League Practices | No | Monday Wednesday Friday | January through March 2017 | 6:30 pm – 9:00 pm | Special Police Officer required (paid for by Borough of ER) |
| PF1.2 | N/A | SBJC | Faust Media Center | All Things Google Advanced Workshop Grades 6-12 | Yes | Tuesday | December 06, 2016 | 9:00 am – 3:00 pm | N/A |

Policy 7510 between the hours of 6:30 pm – 9:00 pm, M – F, with prior approval all activities must terminate by 11:00pm or earlier.

ALL IN FAVOR PF1

COMMUNITY RELATIONS COMMITTEE (*Chairperson; Debbie Zoller, Daniel Alvarez, Maria Caruso*)

RESOLVED, that the Board of Education upon the recommendation of the Superintendent of Schools in consultation with the Business Administrator/Board Secretary consider resolution CR1;

Motion: _____ **Second:** _____ **All-in-Favor:** _____ **Any Opposed:** _____

CR1. MOTION TO APPROVE FIRST READING OF REVISED BYLAWS, POLICIES AND REGULATIONS (POLICY 8600)

Motion to approve based on the recommendation of the Superintendent, the first reading of the following mandated/revise bylaws, policies and regulations of the East Rutherford Board of Education as noted in (Policy 8600).

- Policy 8600- Transportation (M)

ALL IN FAVOR CR1

TECHNOLOGY COMMITTEE (*Chairperson; Daniel Alvarez, Maria Caruso, Teresa Sawka*)

RESOLVED, that the Board of Education upon the recommendation of the Superintendent of Schools in consultation with the Business Administrator/Board Secretary consider the following resolutions;

Motion: _____ **Second:** _____ **All-in-Favor:** _____ **Any Opposed:** _____

No New Business

NEGOTIATIONS COMMITTEE

RESOLVED, that the Board of Education upon the recommendation of the Superintendent of Schools in consultation with the Business Administrator/Board Secretary consider the following resolution;

Motion: _____ **Second:** _____ **All-in-Favor:** _____ **Any Opposed:** _____

No New Business

FINANCE COMMITTEE (*Chairperson; Teresa Sawka, Paul Weiss, Kathy Winston*)

RESOLVED, that the Board of Education upon the recommendation of the Superintendent of Schools consider resolutions F1 through F4;

F1. APPROVAL OF BILL LISTS

Motion: _____ **Second:** _____ **All-in-Favor:** _____ **Any Opposed:** _____

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board, and

WHEREAS, a list of bills dated October 31, 2016 – November 08, 2016 in the total amount of **\$359,311.53** is being presented to the board with the recommendation that it be ratified and paid,

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the East Rutherford Board of Education approves the list of bills for payment in the grand sum of **\$359,311.53**; and

BE IT FURTHER RESOLVED, the list of bills are on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the East Rutherford Board of Education authorizes the School Business Administrator to pay September and October bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy 6470 – Payment of Claims.

| | |
|---------------------------------|---------------------|
| General Account | \$329,431.45 |
| Food Service Account | \$29,574.03 |
| Special Activity Account | \$306.05 |
| TOTAL | \$359,311.53 |

ROLL CALL F1

DA MC TS KW DZ RV PW

F2. APPROVAL OF TRANSFERS FOR THE MONTHS OF SEPTEMBER & OCTOBER 2016

Motion: _____ **Second:** _____ **All-in-Favor:** _____ **Any Opposed:** _____

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8, and

WHEREAS, Board policy 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting, and

WHEREAS, transfers in the reports “Transfers Before/After” for the month of September and October were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the East Rutherford School District ratifies and approves the transfers in the reports “Transfers Before/After” for the month of September and October within the 2016-2017 school year budget, approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district’s financial obligations, as requested by various district administrators.

ROLL CALL F2

| | | | | | | |
|----|----|----|----|----|----|----|
| DA | MC | TS | KW | DZ | RV | PW |
| — | — | — | — | — | — | — |

F3. ACCEPTANCE OF THE BOARD SECRETARY’S AND TREASURER’S REPORTS AND CERTIFICATION OF FUNDS FOR THE MONTH OF SEPTEMBER 2016

Motion: _____ **Second:** _____ **All-in-Favor:** _____ **Any Opposed:** _____

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the East Rutherford School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the East Rutherford School District receive and accept the monthly financial statement, the Board Secretary’s and Treasurer’s Reports; and

WHEREAS, the Board Secretary’s and Treasurer’s Reports for the month ending September 30, 2016 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, the Board of Education of the East Rutherford School District acknowledges receipt of and accepts the Board Secretary’s and Treasurer’s Reports for the month ending September 30, 2016; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District’s financial obligation.

ALL IN FAVOR F3

F4. APPROVAL OF TUITIONS/RELATED SERVICES/TRANSPORTATION FOR SPECIAL EDUCATION

Motion: _____ **Second:** _____ **All-in-Favor:** _____ **Any Opposed:** _____

Approve the following Out-of-District contracts for service provided to student’s currently enrolled in programs operated by the East Rutherford Board of Education.

| CODE | STUDENT I.D.# | SERVICE(s) REQUESTED | PROVIDER | DATE | COST(s) |
|-------------|----------------------|---|-----------------------------------|---------------------------|--|
| F4.1 | on file | \$1,000,000.00 Umbrella Policy for parent/legal guardian to transport their own child Out of District | Parent – Shaler Academy | Sept. 2016 – June 2017 | \$128.00 annual policy \$20.00 per diem |
| F4.2 | on file | Audiological Services | Bergen County Special Services | Sept. 2016 – June 2017 | Not to exceed \$940.00 |

ROLL CALL F4

DA MC TS KW DZ RV PW
 ___ ___ ___ ___ ___ ___ ___

NEW BUSINESS

OLD BUSINESS

OPEN TO THE PUBLIC

President Opens the Hearing of Citizens:

In accordance with the Bylaws 0167-Public Participation in Board Meeting, any citizen present who wishes to be heard should raise his/her hand to be recognized, state name and address and limit remarks to five minutes in accordance with board policy. Matters of a personal nature must first be exhausted through the proper channels. The hearing of citizens shall be limited to sixty minutes.

President Closes the Hearing of Citizens:

EXECUTIVE/CLOSED SESSION

Motion: _____ **Second:** _____ **All-in-Favor:** _____ **Any Opposed:** _____

WHEREAS, the Open Public Meetings Act and the East Rutherford Board of Education reserve the right within the constraints of State Law to sit in Executive Session; and

WHEREAS, there now exists a need for this Board to meet in Executive Session; now therefore

BE IT RESOLVED, that the East Rutherford Board of Education recess into Executive Session to discuss **legal; attorney client privilege information; contractual and personnel matters.**

BE IT FURTHER RESOLVED, that the minutes of the Executive Session will be made available upon a determination by the Board that the disclosure of the minutes will not detrimentally affect any right or interest of the Board; and

BE IT FURTHER RESOLVED, that the public will be informed:

1. When the Board reconvenes to the regular business portion of this meeting this evening; or
2. At a later date, undetermined at this time.

RECONVENE PUBLIC SESSION

Motion: _____ **Second:** _____ **All-in-Favor:** _____ **Any Opposed:** _____

ADJOURNMENT

Motion: _____ **Second:** _____ **All-in-Favor:** _____ **Any Opposed:** _____

**NEXT MEETING:
December 19, 2016, 6:00 P.M.
A.S. Faust School
Gymnasium**